

**THE ASSOCIATION OF CORPORATE TREASURERS**

*Registered No. 1445322*

**GROUP FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30TH APRIL 2008**

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## **THE ASSOCIATION OF CORPORATE TREASURERS REPORT OF COUNCIL**

The Council of The Association of Corporate Treasurers has pleasure in presenting its report together with group financial statements for the year ended 30th April 2008.

### **Group and activities**

The group comprises The Association of Corporate Treasurers and ACT (Administration) Ltd (wholly-owned subsidiary of the Association).

The group is principally engaged in:

- the encouragement and promotion of the study and practice of corporate treasury management and related subjects, including the education and training of those engaged therein;
- the arranging of conferences, seminars and meetings for the members and others;
- the production, sale and distribution of *The Treasurer* and other publications;
- the enrolment of and administration relating to members of the Association and students taking the Association's examinations.

### **Results**

The ACT's surplus for the year ending 30 April 2008 amounted to £468,563 (2007 deficit: £652,661). The exceptional inclusion of two rather than the more normal one annual conference had a material impact on the outcome for the year.

### **Fixed assets**

Movements in fixed assets during the year are detailed in notes 7 and 8.

### **Current Asset Investments and Treasury Policy**

Investments represent short-term deposits. The Association's treasury policy is reviewed and approved by Council annually. Further details of the policy and funds invested are contained in note 11.

### **Reserves Policy**

It is the policy of the Association to hold reserves at a level such that its core activities can be maintained during periods of less favourable financial or economic conditions and that it can fulfil its obligations to its members and those completing examinations. At present the Association's reserves are considered adequate to enable it to both fulfil its obligations and incur manageable deficits. Council will continue to monitor these levels on an ongoing basis.

## **THE ASSOCIATION OF CORPORATE TREASURERS REPORT OF COUNCIL (CONTINUED)**

After making enquiries, the Council Members have a reasonable expectation that the Association and group have adequate resources to continue operations for the foreseeable future. For this reason the financial statements continue to be prepared on the going concern basis.

### **Council Members' responsibilities for the financial statements**

Council Members are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law in the United Kingdom requires Council members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Association and the group as at the end of the financial year and of the surplus or deficit of the group for that period. In preparing those financial statements Council Members are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The Council Members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association and the group to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Association and the group and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Council Members are aware:

- there is no relevant audit information of which the company's auditors are unaware; and
- the Council Members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Council Members are responsible for the maintenance and integrity of the financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**THE ASSOCIATION OF CORPORATE TREASURERS  
REPORT OF COUNCIL (CONTINUED)**

**Council members who served during the year**

Gerry Bacon  
Graham Bond  
Francis Burkitt (appointed 1 May 2008)  
Malcolm Cooper  
Greg Croydon  
Alan Dick  
James Douglas  
Stephen East (retired 30 April 2008)  
Lucy Fuller  
Matthew Hurn  
Andy Longden (retired 30 April 2008)  
Tim Owen (retired 30 April 2008)  
Stephen Pugh  
Richard Raeburn  
Jonathan Slade (appointed 1 May 2008)  
David Swann  
Bob Williams (appointed 1 May 2008)

**Corporate Governance**

The Association is committed to good practice in corporate governance. Whilst there is no statutory requirement for the Association to comply with the various public pronouncements on corporate governance and internal controls it endeavours to comply with their spirit whilst having regard to the Association's size.

**Risk**

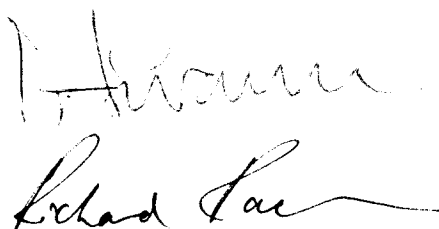
The Association's management team regularly review operational and financial risk through a process of formal and informal meetings. When major risks are identified these are reported to Council, with an assessment of the implications for the Association and a recommendation as to the response that is required. The Appointments, Remuneration and Audit Committee receives an annual presentation on the Association's risk management processes.

**Auditors**

Grant Thornton UK LLP offer themselves for re-appointment as auditors in accordance with Section 385 of the Companies Act 1985.

On behalf of Council

**David Swann** President

The image shows two handwritten signatures in black ink. The top signature is 'David Swann' and the bottom signature is 'Richard Raeburn'. Both are written in a cursive, flowing style.

**Richard Raeburn** Chief Executive  
18 September 2008

## **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE ASSOCIATION OF CORPORATE TREASURERS**

We have audited the financial statements of The Association of Corporate Treasurers for the year ended 30th April 2008 which comprise the principal accounting policies, the group income and expenditure account, the balance sheets, the consolidated cash flow statement, the consolidated statement of total recognised gains and losses and notes 1 to 19. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the Association's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of Council (who are directors for the purpose of company law) and Auditors**

The Council's responsibilities for preparing the report of Council and financial statements in accordance with United Kingdom law and accounting standards (United Kingdom Generally Accepted Accounting Practice) are set out in the report of Council.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the report of Council is consistent with the financial statements.

In addition we report to you if, in our opinion, the Association has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding council members' and directors' remuneration and other transactions is not disclosed.

We read the report of Council and consider the implications for our report if we become aware of any apparent misstatements within it.

### **Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the group's and company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
THE ASSOCIATION OF CORPORATE TREASURERS (CONTINUED)**

**Opinion**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the group's and company's affairs as at 30th April 2008 and of the group's and company's surplus for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Report of Council is consistent with the financial statements.

*Grant Thornton UK LLP*

**Grant Thornton UK LLP**

Registered Auditors

Chartered Accountants

London

18 September 2008

**THE ASSOCIATION OF CORPORATE TREASURERS  
STATEMENT OF ACCOUNTING POLICIES  
FOR THE YEAR ENDED 30TH APRIL 2008**

The financial statements have been prepared under the historical cost convention as modified by the provision made against the investment in ACT (Administration) Limited and in accordance with applicable accounting standards. The principal accounting policies are set out below. All accounting policies remain unchanged from the previous year.

**1. Basis of consolidation**

The consolidated financial statements comprise those of The Association of Corporate Treasurers and its subsidiary undertaking, ACT (Administration) Limited, and have been prepared for the year ended 30th April 2008.

**2. Recognition of income and expenditure**

a) Entry fees and subscriptions

New members are elected by the Member Services Committee under delegated powers from the Council. Entry fees are payable and recognised on election, and annual subscriptions are recognised over the period to which they relate.

b) Publications

All income and related expenditure arising from the printing and publication of *The Treasurer* and all other publications are accounted for in the year in which the sales are made.

The cost of production of books, other than *The Treasurer's Handbook*, is spread over a period of 12 months from the date of publication. No value is placed on copies of *The Treasurer* or *The Treasurer's Handbook* remaining unsold at the end of the accounting period.

c) Conferences

Income and expenditure arising from conferences, seminars and similar events are recognised wholly within the accounting period in which they commence. Any fees received relating to conferences taking place post year end is included within deferred income.

d) Association papers

The Association receives sums from prominent organisations to finance the preparation and presentation of professional papers and symposia. The receipts, together with the cost of presentation of the papers and symposia, are accounted for on the date of the presentation.

e) Educational activities

Income arising from educational activities consists of examination fees, sale of course manuals, enrolment fees, annual subscriptions and residential course fees. Expenditure relates to the cost of setting and holding examinations, preparation of course material and holding student meetings, seminars and residential courses.

**THE ASSOCIATION OF CORPORATE TREASURERS  
STATEMENT OF ACCOUNTING POLICIES (CONTINUED)  
FOR THE YEAR ENDED 30TH APRIL 2008**

e) Educational activities (continued)

Income from correspondence course fees is spread over a period of 15 months for the Membership level course, and over a period of ten months for the Associate level course; this is the average length of time taken by students from despatch of study materials to sitting the examination. The deferral period is reviewed annually and takes into account any exemptions available to students and the number of examination sittings deferred. Costs of the courses i.e. production and distribution of manuals, link test marking and the cost of the examination sitting and marking of papers, are recognised as they arise.

f) Intangible asset

Development costs of the Membership and Associate level examination syllabus are classified as an intangible asset, and are amortised over three years commencing on the date that enrolments are first made. At least every five years, but no more than every three years, a major review of the syllabus is carried out and the further development costs arising from this review are also classified as an intangible asset and amortised over three years commencing from the date that revised course material is issued to students. The cost of annual technical revisions to the syllabus is recognised in the year in which they are incurred.

g) Interest

Deposit interest is accounted for on an accruals basis.

**3. Depreciation**

Depreciation is calculated to write down the cost, less estimated residual value, of all tangible fixed assets by equal annual instalments over their expected useful economic lives.

The rates used are:

Leasehold improvements	20% (or over the life of the lease, if shorter)
Computer equipment and software	33%
Membership system	25%
Fixtures and fittings	20%
Website development costs	50%

**4. Leased assets**

All leases currently in operation are regarded as operating leases and the total payments made under them are charged to the profit and loss account on a straight line basis over the lease term.

**5. Contributions to pension funds**

The pension costs (note 4) charged against income represent the amount of the contributions payable to defined contribution schemes in respect of the accounting period.

**THE ASSOCIATION OF CORPORATE TREASURERS  
GROUP INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 30TH APRIL 2008**

	Notes	2008 £	2007 £
Income	1	6,982,827	5,074,685
Direct costs	2	(3,565,835)	(2,885,460)
Gross surplus	1	3,416,992	2,189,225
Administrative expenses		(3,084,204)	(2,990,661)
Operating surplus / (deficit)	3	332,788	(801,436)
Interest receivable Association and subsidiary		161,851	148,775
Surplus/(deficit) on ordinary activities before taxation		494,639	(652,661)
Tax on surplus on ordinary activities	5	(26,076)	-
Group retained surplus/(deficit) for the financial year	6 & 13	468,563	(652,661)
Surplus/(deficit) retained:			
By the Association		340,175	260,326
By the subsidiary		128,388	(912,987)
		468,563	(652,661)

All the activities of the group are derived from continuing operations.

**STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES**

	2008 £	2007 £
Surplus/(deficit) for the financial year: Association & subsidiary	468,563	(652,661)
Total gains/(losses) recognised since last financial statements	468,563	(652,661)

The accounting policies and notes on pages 6 and 7 and 12 to 20 form part of these financial statements.

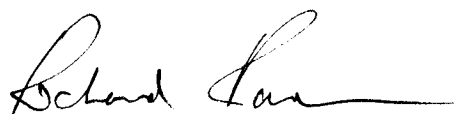
**THE ASSOCIATION OF CORPORATE TREASURERS  
GROUP BALANCE SHEET AS AT 30TH APRIL 2008**

	Notes	2008		2007	
		£	£	£	£
Fixed assets					
Intangible assets	7		259,288		379,610
Tangible assets	8		282,424		303,129
			541,712		682,739
Current assets					
Debtors	10	694,434		892,401	
Investments	11	3,302,460		2,358,706	
Cash at bank & in hand		38,489		6,553	
			4,035,383	3,257,660	
Creditors: amounts falling due within one year	12	(2,462,810)		(2,294,677)	
Net current assets			1,572,573	962,983	
Total assets less current liabilities			2,114,285	1,645,722	
Reserves					
Retained surplus	13		2,114,285	1,645,722	
			2,114,285	1,645,722	

The financial statements were approved by Council on 18 September 2008.



**David Swann** President



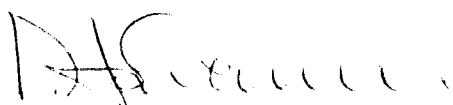
**Richard Raeburn** Chief Executive

The accounting policies and notes on pages 6 and 7 and 12 to 20 form part of these financial statements.

**THE ASSOCIATION OF CORPORATE TREASURERS  
ASSOCIATION BALANCE SHEET AS AT 30TH APRIL 2008**

	Notes	2008		2007	
		£	£	£	£
Fixed assets					
Tangible assets	8		33,919		44,589
Investment	9		-		-
Current assets					
Debtors	10	2,134,250		1,619,834	
Investments	11	-		-	
Cash at bank & in hand		47,719		8,753	
			2,181,969		1,628,587
Creditors: amounts falling due within one year	12	(101,603)		(27,454)	
Net current assets			2,080,366		1,601,133
Total assets less current liabilities			2,114,285		1,645,722
Reserves					
Retained surplus	13		2,114,285		1,645,722

The financial statements were approved by Council on 18 September 2008.



**David Swann** President



**Richard Raeburn** Chief Executive

The accounting policies and notes on pages 6 and 7 and 12 to 20 form part of these financial statements.

**THE ASSOCIATION OF CORPORATE TREASURERS  
GROUP CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30TH APRIL 2008**

	Notes	2008		2007	
		£	£	£	£
Net cash inflow/(outflow) from operating activities	14		997,119		(469,713)
Returns on investments and servicing of finance					
Interest received			161,851		148,775
Capital expenditure and financial investment					
Purchase of tangible fixed assets	8	(79,469)		(309,789)	
Development costs	7	(103,811)	<u>(183,280)</u>	(239,498)	<u>(549,287)</u>
Management of liquid resources					
(Increase)/decrease in short-term deposits	14		(943,754)		876,715
Increase in cash	14		31,936		6,490

The accounting policies and notes on pages 6 and 7 and 12 to 20 form part of these financial statements.

**THE ASSOCIATION OF CORPORATE TREASURERS  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH APRIL 2008**

**1. Income and gross surplus**

Income comprises subscriptions from members, income from conferences, seminars and educational activities, and sales of *The Treasurer* and other publications.

	2008		2007	
	Income	Gross Surplus	Income	Gross surplus
	£	£	£	£
Subscriptions and educational activities	2,983,417	1,295,957	2,792,578	1,140,092
Conferences, publications and other activities	3,999,410	2,121,035	2,282,107	1,049,133
	<u>6,982,827</u>	<u>3,416,992</u>	<u>5,074,685</u>	<u>2,189,225</u>

**2. Direct costs**

Direct costs comprise the costs of printing and distribution of *The Treasurer* and other publications, the expenses of conferences, seminars and the costs of administering the educational activities.

**3. Operating surplus**

Operating surplus is stated after charging:

	2008	2007
	£	£
Legal and professional charges	11,164	24,194
Auditor's remuneration		
Fees payable to the company's auditor for the audit of the company's annual accounts	19,350	19,400
Fees payable to the company's auditor for other services	2,938	6,650
Depreciation	100,674	81,400
Operating lease rentals		
Land and buildings	137,915	214,200

**THE ASSOCIATION OF CORPORATE TREASURERS  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30TH APRIL 2008**

**4. Council members and employees**

	2008 £	2007 £
Staff costs during the year:		
Wages and salaries	1,931,952	1,693,573
Social security costs	184,658	154,634
Other pension costs	167,803	146,658
	2,284,413	1,994,865

	2008 Number	2007 Number
The average number of employees during the year was:		
Subscriptions and education	9	9
Conferences and publications	11	9
Finance and administration	16	17
	36	35

This average is calculated by including part-time employees as a proportion of full-time employees, based on the number of actual days worked per week.

One Council member acting as Chief Executive received emoluments during the year and these totalled £216,775 (2007: £168,188):

	2008 £	2007 £
Chief Executive emoluments:		
Wages and salaries	145,000	116,250
Bonuses	43,500	30,000
Other pension costs	28,275	21,938
	216,775	168,188

**5. Tax on surplus on ordinary activities**

The Association is liable to United Kingdom corporation tax at the small companies rate on its income to the extent that it is not derived from membership subscriptions. Its subsidiary, ACT (Administration) Limited, is liable to corporation tax as a normal trading company at the marginal rate.

**THE ASSOCIATION OF CORPORATE TREASURERS  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30TH APRIL 2008**

**Tax on surplus on ordinary activities (continued)**

Analysis of charge in the period:

	2008 £	2007 £
UK corporation tax on profits of the period	(26,076)	-
Adjustments in respect of previous periods	-	-
Total current tax	<u>(26,076)</u>	<u>Nil</u>
Tax on profit on ordinary activities	<u>(26,076)</u>	<u>Nil</u>

Unrelieved tax losses of £2,352,697 remain available to offset against future taxable trading profits.

Factors affecting the tax charge for the period:

The tax assessed for the period is lower than the standard rate of corporation tax in the UK of 30% (2007: 30%). The differences are explained as follows:

	2008 £	2007 £
Profit/(loss) on ordinary activities before tax	<u>494,639</u>	<u>(652,661)</u>
Profit/(loss) on ordinary activities multiplied by standard rate of corporation tax in the UK of 30%	148,392	(195,798)
Effect of:		
Difference in tax rates	41,244	-
Expenses not deductible for tax purposes	11,970	20,004
Depreciation in excess of capital allowances for the period	(36,569)	3,616
Other short term timing differences	10,529	602
(Utilisation)/increase of trading losses	(47,074)	171,576
Exempt from corporation tax: Mutual trading	<u>(102,416)</u>	<u>-</u>
Current tax charge for period	<u>26,076</u>	<u>Nil</u>

**THE ASSOCIATION OF CORPORATE TREASURERS  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30TH APRIL 2008**

**6. Surplus after taxation**

The Association has not included its own income and expenditure account as permitted by Section 230(2) of the Companies Act 1985. The Association's surplus for the year was £468,563 (2007 deficit: £652,661) which is dealt with in the accounts of the Association.

The surplus dealt with in the accounts of the Association reflects the decrease in the provision by £128,388 to reflect the value of the subsidiary's net liabilities.

**7. Intangible fixed assets**

	AMCT Diploma	MCT Advanced Diploma	Certificate in International Cash Management	Certificate in International Treasury Management	Total
	£	£	£	£	£
Cost					
At 1st May 2007	327,195	245,465	63,598	-	636,258
Additions	-	27,492	7,000	69,319	103,811
At 30th April 2008	327,195	272,957	70,598	69,319	740,069
Amortisation					
At 1st May 2007	217,580	34,093	4,975	-	256,648
Provided in the year	109,615	90,985	23,533	-	224,133
At 30th April 2008	327,195	125,078	28,508	-	480,781
Net Book Amount					
At 30th April 2008	Nil	147,879	42,090	69,319	259,288
At 30th April 2007	109,615	211,372	58,623	Nil	379,610

The intangible fixed assets relate to the development costs to provide training and examination facilities for the Associate Diploma, the Advanced Diploma, the Certificate in International Cash Management, and the Certificate in International Treasury Management examinations. The amortisation period is three years from the date that revised course material is issued to students.

**THE ASSOCIATION OF CORPORATE TREASURERS  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30TH APRIL 2008**

**8. Tangible fixed assets**

**The Group**

	Leasehold improvement £	Fixtures & fittings £	Computer equipment £	Membership system £	Website £	Total £
<b>Cost</b>						
At 1st May 2007	231,850	138,151	148,287	233,015	161,112	912,415
Additions		376	22,324	9,450	47,319	79,469
Disposals	(57,430)	-	(31,074)	-	-	(88,504)
<b>At 30th April 2008</b>	<b>174,420</b>	<b>138,527</b>	<b>139,537</b>	<b>242,465</b>	<b>208,431</b>	<b>903,380</b>
<b>Depreciation</b>						
At 1st May 2007	73,677	73,489	99,520	206,485	156,115	609,286
Provided in the year	35,790	17,559	30,290	11,538	4,997	100,174
Disposals	(57,430)	-	(31,074)	-	-	(88,504)
<b>At 30th April 2008</b>	<b>52,037</b>	<b>91,048</b>	<b>98,736</b>	<b>218,023</b>	<b>161,112</b>	<b>620,956</b>
<b>Net Book Amount</b>						
At 30th April 2008	122,383	47,479	40,801	24,442	47,319	282,424
At 30th April 2007	158,173	64,662	48,767	26,530	4,997	303,129

At 30 April 2008 The Association had fixed assets with a total net book value of £33,919 (2007: £44,589).

**9. Fixed asset investment**

**The Association**

The Association owns 100% of the issued share capital of ACT (Administration) Limited which is registered in England and Wales. The total investment of £1,500,000 has been written down to Nil and a provision of £1,797,406 (2007: £1,925,794) has been made to reflect the net liabilities of the subsidiary, and is reflected in the reduction of the inter-company debtor balance.

	£
At cost	
At 1st May 2007 and 30th April 2008	<u>1,500,000</u>
Net written down value	
At 1st May 2007 and 30th April 2008	<u>Nil</u>

**THE ASSOCIATION OF CORPORATE TREASURERS  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30TH APRIL 2008**

**10. Debtors**

	2008		2007	
	Group £	Ass'n £	Group £	Ass'n £
Trade debtors	367,038	-	169,137	-
Amount owed by subsidiary	-	2,126,700	-	1,619,766
Other debtors	8,460	68	63,489	68
Prepayments and accrued income	318,936	7,482	659,775	-
	<u>694,434</u>	<u>2,134,250</u>	<u>892,401</u>	<u>1,619,834</u>

All amounts fall due within one year.

During the year surplus funds arising in the Association have been loaned interest-free to its subsidiary, ACT (Administration) Limited.

A provision of £1,797,406 for the non-recoverability of the ACT (Administration) Limited debtor balance has been made.

**11. Current asset investments**

Investments represent short-term deposits. The Association's treasury policy is reviewed and approved by Council annually. Approved instruments are limited to treasury deposits and money market funds. Investments in treasury deposits may only be made with institutions carrying a minimum rating for short term funds of A-1+ or a minimum long term rating of AA-, and deposits are limited to £1m with any institution at any time with a maximum of 12 months maturity. Investments in the money market funds may only be made with funds carrying a money market fund rating of AAAM and deposits are limited to £2m with any one fund. At the year end, funds of £3.2m were invested with two institutions, with the longest dated deposit maturing on 19th September 2008.

**THE ASSOCIATION OF CORPORATE TREASURERS  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30TH APRIL 2008**

**12. Creditors: amounts falling due within one year**

	2008		2007	
	Group £	Ass'n £	Group £	Ass'n £
Trade creditors	377,624	8,086	403,346	4,602
Other creditors	63,907	-	113,665	-
Taxation and social security	123,027	-	68,269	-
Accruals and deferred income	1,898,252	93,517	1,709,397	22,852
	<u>2,462,810</u>	<u>101,603</u>	<u>2,294,677</u>	<u>27,454</u>

**13. Reserves**

**Group and Association**

	Total reserves £	Retained surplus £
At 1st May 2007	1,645,722	1,645,722
Add: Retained surplus for the year	<u>468,563</u>	<u>468,563</u>
At 30th April 2008	<u>2,114,285</u>	<u>2,114,285</u>

**THE ASSOCIATION OF CORPORATE TREASURERS  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30TH APRIL 2008**

**14. Cash Flow Statement**

	2008	2007
	£	£
Reconciliation of operating deficit to net cash outflow from operating activities		
Operating surplus / (deficit)	332,788	(801,436)
Taxation	(26,076)	-
Depreciation	100,174	81,400
Amortisation of development costs	194,133	118,683
Contribution from ACT Educational Trust	30,000	30,000
Decrease/(increase) in debtors	197,967	(201,812)
Increase in creditors	168,133	303,452
	<hr/>	<hr/>
Net cash inflow / (outflow) from operating activities	<u>997,119</u>	<u>(469,713)</u>

**Reconciliation of net cash flow to movement in net funds**

	2008	2007
	£	£
Increase / (decrease) in cash in the period	31,936	6,490
Cash used / (received) from an increase / (decrease) in liquid resources	943,754	(876,715)
	<hr/>	<hr/>
Changes in net funds	975,690	(870,225)
Net funds at 1st May	<u>2,365,259</u>	<u>3,235,484</u>
Net funds at 30th April	<u>3,340,949</u>	<u>2,365,259</u>

**Analysis of changes in net funds**

	At 1st May 2007	Cash flows	Non-cash Items	At 30th April 2008
	£	£	£	£
Cash at bank and in hand	6,553	31,936	-	38,489
Current asset investments	<u>2,358,706</u>	943,754	-	3,302,460
Total	<u>2,365,259</u>	975,690	-	<u>3,340,949</u>

**THE ASSOCIATION OF CORPORATE TREASURERS  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30TH APRIL 2008**

**15. Contingent liabilities**

There were no contingent liabilities for the Group or the Association at 30th April 2007 or 30th April 2008.

**16. Capital commitments**

There were capital commitments totalling £71,000 for the Group (Association: £Nil) at 30th April 2008 (2007: £23,500). £35,000 relates to the development of the new Certificate in Corporate Finance and Funding (Cert CFF), and £36,000 relates to the development of the new Certificate in Risk Management (Cert RM).

**17. Operating lease commitments**

Operating lease payments amounting to £146,705 (2007: £146,705) are due within one year. The leases, which give rise to the annual commitments to make payments included in this sum, expire as follows:

**The group**

	Land & Buildings		Other		Total	
	2008	2007	2008	2007	2008	2007
	£	£	£	£	£	£
Within one year	-	-	-	4,642	-	4,642
Between two and five years	142,063	142,063	4,642	-	146,705	142,063
	<u>142,063</u>	<u>142,063</u>	<u>4,642</u>	<u>4,642</u>	<u>146,705</u>	<u>146,705</u>

The Association had no operating lease commitments at 30th April 2008 or 30th April 2007.

**18. Transactions with Council members and other related parties**

During the year, no fees were paid to members of Council or any other related party (2007: Nil).

**19. Controlling related parties**

The Council consider themselves to be the ultimate controlling related party of the Association by virtue of their membership of the Association. The largest and smallest group of undertakings for which group accounts have been drawn up is that headed by The Association of Corporate Treasurers.