

THE ASSOCIATION OF CORPORATE TREASURERS

Registered No. 1445322

GROUP FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH APRIL 2009

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THE ASSOCIATION OF CORPORATE TREASURERS REPORT OF THE DIRECTORS

The directors of The Association of Corporate Treasurers have pleasure in presenting their report together with group financial statements for the year ended 30th April 2009.

Group and activities

The group comprises The Association of Corporate Treasurers and ACT (Administration) Ltd (wholly-owned subsidiary of the Association).

The group is principally engaged in:

- the encouragement and promotion of the study and practice of corporate treasury management and related subjects, including the education and training of those engaged therein;
- the arranging of conferences, seminars and meetings for the members and others;
- the production, sale and distribution of *The Treasurer* and other publications;
- the enrolment of and administration relating to members of the Association and students taking the Association's examinations.

Results

The ACT's deficit for the year ending 30 April 2009 amounted to £157,776 (2008 surplus: £468,563). The exceptional inclusion of two rather than the more normal one annual conference in 2008 had a material impact on the outcome for the 2008 year.

Fixed assets

Movements in fixed assets during the year are detailed in notes 7 and 8.

Current Asset Investments and Treasury Policy

Investments represent short-term deposits. The Association's treasury policy is reviewed and approved by the directors annually. Further details of the policy and funds invested are contained in note 11.

Reserves Policy

It is the policy of the Association to hold reserves at a level such that its core activities can be maintained during periods of less favourable financial or economic conditions and that it can fulfil its obligations to its members and those completing examinations. At present the Association's reserves are considered adequate to enable it to both fulfil its obligations and incur manageable deficits. The directors will continue to monitor these levels on an ongoing basis.

THE ASSOCIATION OF CORPORATE TREASURERS REPORT OF THE DIRECTORS (CONTINUED)

After making enquiries, the directors have a reasonable expectation that the Association and group have adequate resources to continue operations for the foreseeable future. For this reason the financial statements continue to be prepared on the going concern basis.

Directors' responsibilities for the financial statements

The directors are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The financial statements are required by law to give a true and fair view of the state of affairs of the Association and the group and of the surplus or deficit of the group for that period. The financial statements are required by law to give a true and fair view of the state of affairs of the group and parent company and of the surplus or deficit of the group for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgments and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Association and the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Association and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information of which the company's auditors are unaware; and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The directors are responsible for the maintenance and integrity of the financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**THE ASSOCIATION OF CORPORATE TREASURERS
REPORT OF THE DIRECTORS (CONTINUED)**

Council members (directors) who served during the year

Gerry Bacon
Graham Bond
Francis Burkitt
Malcolm Cooper (retired 30 April 2009)
Greg Croydon
Alan Dick (retired 30 April 2009)
James Douglas
Lucy Fuller
Matthew Hurn
Stephen Pugh
Richard Raeburn (retired 31 December 2008)
Stuart Siddall (appointed 1 January 2009)
Jonathan Slade
Martyn Smith (appointed 1 May 2009)
David Swann
Yann Umbricht (appointed 1 May 2009)
Bob Williams

Co-opted Council members (not directors):

Richard Dakin (appointed 1 May 2009)
Peter Goshawk (appointed 1 May 2009)

Corporate Governance

The Association is committed to good practice in corporate governance. Whilst there is no statutory requirement for the Association to comply with the various public pronouncements on corporate governance and internal controls it endeavours to comply with their spirit whilst having regard to the Association's size.

Risk

The Association's management team regularly review operational and financial risk through a process of formal and informal meetings. When major risks are identified these are reported to the directors, with an assessment of the implications for the Association and a recommendation as to the response that is required. The Appointments, Remuneration and Audit Committee receives an annual presentation on the Association's risk management processes.

**THE ASSOCIATION OF CORPORATE TREASURERS
REPORT OF THE DIRECTORS (CONTINUED)**

Auditors

Grant Thornton UK LLP, having expressed their willingness to continue in office, will be deemed reappointed for the next financial year in accordance with Section 487(2) of the Companies Act 2006 unless the company receives notice under Section 488(1) of the Act.

On behalf of the directors



Gerry Bacon President



Stuart Siddall Chief Executive

24th September 2009

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE ASSOCIATION OF CORPORATE TREASURERS

We have audited the financial statements of The Association of Corporate Treasurers for the year ended 30 April 2009 which comprise the group income and expenditure account, the group and parent company balance sheets, the group cash flow statement, the group statement of total recognised gains and losses and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Association's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on page two, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org.uk/apb/scope/UKNP.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent company's affairs as at 30 April 2009 and of the group's deficit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
THE ASSOCIATION OF CORPORATE TREASURERS (CONTINUED)**



Carol Rudge
Senior Statutory Auditor
for and on behalf of Grant Thornton UK LLP,
Statutory Auditor, Chartered Accountants

London
24 September 2009

**THE ASSOCIATION OF CORPORATE TREASURERS
STATEMENT OF ACCOUNTING POLICIES
FOR THE YEAR ENDED 30TH APRIL 2009**

The financial statements have been prepared under the historical cost convention as modified by the provision made against the investment in ACT (Administration) Limited and in accordance with applicable accounting standards. The principal accounting policies are set out below. A change to the recognition of income policy in educational activities took place during the year, as stated in 1 e) below. All other accounting policies remain unchanged from the previous year.

1. Basis of consolidation

The consolidated financial statements comprise those of The Association of Corporate Treasurers and its subsidiary undertaking, ACT (Administration) Limited, and have been prepared for the year ended 30th April 2009.

2. Recognition of income and expenditure

a) Entry fees and subscriptions

New members are elected by the Member Services Committee under delegated powers from the directors. Entry fees are payable and recognised on election, and annual subscriptions are recognised over the period to which they relate.

b) Publications

All income and related expenditure arising from the printing and publication of *The Treasurer* and all other publications are accounted for in the year in which the sales are made.

The cost of production of books, other than *The Treasurer's Handbook*, is spread over a period of 12 months from the date of publication. No value is placed on copies of *The Treasurer* or *The Treasurer's Handbook* remaining unsold at the end of the accounting period.

c) Conferences

Income and expenditure arising from conferences, seminars and similar events are recognised wholly within the accounting period in which they commence. Any fees received relating to conferences taking place post year end is included within deferred income.

d) Association papers

The Association receives sums from prominent organisations to finance the preparation and presentation of professional papers and symposia. The receipts, together with the cost of presentation of the papers and symposia, are accounted for on the date of the presentation.

e) Educational activities

Income arising from educational activities consists of examination fees, sale of course manuals, enrolment fees, annual subscriptions and residential course fees. Expenditure relates to the cost of setting and holding examinations, preparation of course material and holding student meetings, seminars and residential courses.

**THE ASSOCIATION OF CORPORATE TREASURERS
STATEMENT OF ACCOUNTING POLICIES (CONTINUED)
FOR THE YEAR ENDED 30TH APRIL 2009**

e) Educational activities (continued)

Income from correspondence course fees is spread over a period of 15 months for the Membership level (MCT) course, over a period of six months from date of starting the course for the associate level certificates of the AMCT course, and over a period of ten months for the foundation level of the AMCT course; this is the average length of time taken by students from despatch of study materials, or logging onto the online course, to sitting the examination. The deferral period is reviewed annually and takes into account any exemptions available to students and the number of examination sittings deferred. Costs of the courses i.e. production and distribution of manuals, link test marking and the cost of the examination sitting and marking of papers, are recognised as they arise.

The policy of spreading income over six months for the associate level certificates has changed this year because the associate level of AMCT is certificated and now delivered completely on-line, whereas in prior years students received a hard-copy manual at time of payment for the course. Retrospectively applying this policy would have no impact on prior years because the events in question did not exist.

f) Intangible asset

Development costs of the Membership and Associate level examination syllabus are classified as an intangible asset, and are amortised over three years commencing on the date that enrolments are first made. At least every five years, but no more than every three years, a major review of the syllabus is carried out and the further development costs arising from this review are also classified as an intangible asset and amortised over three years commencing from the date that revised course material is issued to students. The cost of annual technical revisions to the syllabus is recognised in the year in which they are incurred.

g) Interest

Deposit interest is accounted for on an accruals basis.

3. Depreciation

Depreciation is calculated to write down the cost, less estimated residual value, of all tangible fixed assets by equal annual instalments over their expected useful economic lives.

The rates used are:

Leasehold improvements	20% (or over the life of the lease, if shorter)
Computer equipment and software	33%
Membership system	25%
Fixtures and fittings	20%
Website development costs	50%

4. Leased assets

All leases currently in operation are regarded as operating leases and the total payments made under them are charged to the income and expenditure account on a straight line basis over the lease term.

**THE ASSOCIATION OF CORPORATE TREASURERS
STATEMENT OF ACCOUNTING POLICIES (CONTINUED)
FOR THE YEAR ENDED 30TH APRIL 2009**

5. Contributions to pension funds

The pension costs (note 4) charged against income represent the amount of the contributions payable to defined contribution schemes in respect of the accounting period.

**THE ASSOCIATION OF CORPORATE TREASURERS
GROUP INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30TH APRIL 2009**

	Notes	2009 £	2008 £
Income	1	6,179,027	6,982,827
Direct costs	2	(3,226,761)	(3,565,835)
Gross surplus	1	2,952,266	3,416,992
Administrative expenses		(3,244,561)	(3,084,204)
Operating (deficit)/surplus	3	(292,295)	332,788
Interest receivable Association and subsidiary		134,519	161,851
(Deficit)/surplus on ordinary activities before taxation		(157,776)	494,639
Tax on (deficit)/surplus on ordinary activities	5	-	(26,076)
Group retained (deficit)/surplus for the financial year	6 & 13	(157,776)	468,563
(Deficit)/surplus retained:			
By the Association		334,654	340,175
By the subsidiary		(492,430)	128,388
		(157,776)	468,563

All the activities of the group are derived from continuing operations.

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

	2009 £	2008 £
(Deficit)/surplus for the financial year: Association & subsidiary	(157,776)	468,563
Total (losses)/gains recognised since last financial statements	(157,776)	468,563

The accounting policies and notes on pages 7 to 9 and 14 to 22 form part of these financial statements.

**THE ASSOCIATION OF CORPORATE TREASURERS
GROUP BALANCE SHEET AS AT 30TH APRIL 2009**

	Notes	2009		2008	
		£	£	£	£
Fixed assets					
Intangible assets	7		219,881		259,288
Tangible assets	8		239,510		282,424
			459,391		541,712
Current assets					
Debtors	10	493,759		694,434	
Investments	11	3,063,682		3,302,460	
Cash at bank & in hand		37,120		38,489	
			3,594,561		4,035,383
Creditors: amounts falling due within one year	12	(2,097,443)		(2,462,810)	
Net current assets			1,497,118		1,572,573
Total assets less current liabilities			1,956,509		2,114,285
Reserves					
Retained surplus	13		1,956,509		2,114,285
			1,956,509		2,114,285

The financial statements were approved by the directors on 24th September 2009.



Gerry Bacon President



Stuart Siddall Chief Executive

The accounting policies and notes on pages 7 to 9 and 14 to 22 form part of these financial statements.

**THE ASSOCIATION OF CORPORATE TREASURERS
ASSOCIATION BALANCE SHEET AS AT 30TH APRIL 2009**

	Notes	2009		2008	
		£	£	£	£
Fixed assets					
Tangible assets	8		23,744		33,919
Investment	9				-
Current assets					
Debtors	10	1,943,688		2,134,250	
Investments		1,548		-	
Cash at bank & in hand		11,375		47,719	
			1,956,611		2,181,969
Creditors: amounts falling due within one year	12	(23,846)		(101,603)	
Net current assets			1,932,765		2,080,366
Total assets less current liabilities			1,956,509		2,114,285
Reserves					
Retained surplus	13		1,956,509		2,114,285

The financial statements were approved by the directors on 24th September 2009.



Gerry Bacon President



Stuart Siddall Chief Executive

The accounting policies and notes on pages 7 to 9 and 14 to 22 form part of these financial statements.

**THE ASSOCIATION OF CORPORATE TREASURERS
GROUP CASH FLOW STATEMENT
FOR THE YEAR ENDED 30TH APRIL 2009**

	Notes	2009		2008	
		£	£	£	£
Net cash (outflow)/inflow from operating activities	14		(137,979)		997,119
Returns on investments and servicing of finance					
Interest received			134,519		161,851
Capital expenditure and financial investment					
Purchase of tangible fixed assets	8	(117,518)		(79,469)	
Development costs	7	(119,169)	(236,687)	(103,811)	(183,280)
Management of liquid Resources					
Decrease/(increase) in short-term deposits	14		238,778		(943,754)
(Decrease)/increase in cash	14		(1,369)		31,936

The accounting policies and notes on pages 7 to 9 and 14 to 22 form part of these financial statements.

**THE ASSOCIATION OF CORPORATE TREASURERS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH APRIL 2009**

1. Income and gross surplus

Income comprises subscriptions from members, income from conferences, seminars and educational activities, and sales of *The Treasurer* and other publications.

	2009		2008	
	Income	Gross Surplus	Income	Gross surplus
	£	£	£	£
Membership and educational activities	3,345,321	1,565,542	2,983,417	1,295,957
Conferences, publications and other activities	2,833,706	1,386,724	3,999,410	2,121,035
	<u>6,179,027</u>	<u>2,952,266</u>	<u>6,982,827</u>	<u>3,416,992</u>

2. Direct costs

Direct costs comprise the costs of printing and distribution of *The Treasurer* and other publications, the expenses of conferences, seminars and the costs of administering the educational activities.

3. Operating deficit

Operating deficit is stated after charging:

	2009	2008
	£	£
Legal and professional charges	22,811	11,164
Auditor's remuneration		
Fees payable to the company's auditor for the audit of the company's annual accounts	19,925	19,350
Fees payable to the company's auditor for other services	15,995	2,938
Depreciation	160,432	100,674
Operating lease rentals		
Land and buildings	142,063	142,063

**THE ASSOCIATION OF CORPORATE TREASURERS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30TH APRIL 2009**

4. Directors and employees

	2009	2008
	£	£
Staff costs during the year:		
Wages and salaries	1,942,650	1,931,952
Social security costs	182,242	184,658
Other pension costs	170,187	167,803
	<u>2,295,079</u>	<u>2,284,413</u>

	2009	2008
	Number	Number
The average number of employees during the year was:		
Membership and education	11	9
Conferences and publications	11	11
Finance and administration	15	16
	<u>37</u>	<u>36</u>

This average is calculated by including part-time employees as a proportion of full-time employees, based on the number of actual days worked per week.

Two directors acting as Chief Executive received emoluments during the year and these totalled £245,576 (2008: One director totalling £216,775):

	2009	2008
	£	£
Chief Executive emoluments:		
Wages and salaries	163,744	145,000
Bonuses	49,800	43,500
Other pension costs	32,032	28,275
	<u>245,576</u>	<u>216,775</u>

5. Tax on loss on ordinary activities

The Association is liable to United Kingdom corporation tax at the small companies rate on its income to the extent that it is not derived from membership subscriptions. Its subsidiary, ACT (Administration) Limited, is liable to corporation tax as a normal trading company at the marginal rate.

**THE ASSOCIATION OF CORPORATE TREASURERS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30TH APRIL 2009**

Tax on loss on ordinary activities (continued)

Analysis of charge in the period:

	2009 £	2008 £
UK corporation tax on (loss)/profits of the period	-	(26,076)
Adjustments in respect of previous periods	-	-
Total current tax	<u>-</u>	<u>(26,076)</u>
Tax on (loss)/profit on ordinary activities	<u>-</u>	<u>(26,076)</u>

Unrelieved tax losses of £2,840,846 remain available to offset against future taxable trading profits.

Factors affecting the tax charge for the period:

The tax assessed for the period is lower than the standard rate of corporation tax in the UK of 28% (2008: 30%). The differences are explained as follows:

	2009 £	2008 £
(Loss)/profit on ordinary activities before tax	<u>(157,776)</u>	<u>494,639</u>
(Loss)/profit on ordinary activities multiplied by standard rate of corporation tax in the UK of 28% (2008: 30%)	(44,177)	148,392
Effect of:		
Difference in tax rates	-	41,244
Expenses not deductible for tax purposes	17,969	11,970
Depreciation in excess of capital allowances for the period	(18,103)	(36,569)
Other short term timing differences	(1,593)	10,529
Increase/(utilisation) of trading losses	139,509	(47,074)
Income not taxable	(93,605)	-
Exempt from corporation tax: Mutual trading	-	(102,416)
Current tax charge for period	<u>-</u>	<u>26,076</u>

THE ASSOCIATION OF CORPORATE TREASURERS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30TH APRIL 2009

6. Surplus after taxation

The Association has not included its own income and expenditure account as permitted by the Companies Act 2006. The Association's deficit for the year was £157,776 (2008 surplus: £468,563) which is dealt with in the accounts of the Association.

The deficit dealt with in the accounts of the Association reflects the increase in the provision by £492,430 to reflect the value of the subsidiary's net liabilities.

7. Intangible fixed assets

	AMCT Diploma	MCT Advanced Diploma	Certificate in International Cash Management	Certificate in International Treasury Management	Other Certificates	Total
	£	£	£	£	£	£
Cost						
At 1st May 2008	327,195	272,957	70,598	69,319	-	740,069
Additions	-	-	7,500	-	111,669	119,169
At 30th April 2009	327,195	272,957	78,098	69,319	111,669	859,238
Amortisation						
At 1st May 2008	327,195	125,078	28,508	-	-	480,781
Provided in the year	-	90,985	26,033	23,106	18,452	158,576
At 30th April 2009	327,195	216,063	54,541	23,106	18,452	639,357
Net Book Amount						
At 30th April 2009	Nil	56,894	23,557	46,213	93,217	219,881
At 30th April 2008	Nil	147,879	42,090	69,319	-	259,288

The intangible fixed assets relate to the development costs to provide training and examination facilities for the Associate Diploma, the Advanced Diploma, the Certificate in International Cash Management, the Certificate in International Treasury Management, and other Associate level certificates examinations. The amortisation period is three years from the date that revised course material is issued to students.

**THE ASSOCIATION OF CORPORATE TREASURERS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30TH APRIL 2009**

8. Tangible fixed assets

The Group

	Leasehold improvement £	Fixtures & fittings £	Computer equipment £	Membership system £	Website £	Total £
Cost						
At 1st May 2008	174,420	138,527	139,537	242,465	208,431	903,380
Additions	-	2,664	31,512	16,863	66,479	117,518
Disposals	-	-	-	-	-	-
At 30th April 2009	<u>174,420</u>	<u>141,191</u>	<u>171,049</u>	<u>259,328</u>	<u>274,910</u>	<u>1,020,898</u>
Depreciation						
At 1st May 2008	52,037	91,048	98,736	218,023	161,112	620,956
Provided in the year	35,790	15,081	38,185	13,571	57,805	160,432
Disposals	-	-	-	-	-	-
At 30th April 2009	<u>87,827</u>	<u>106,129</u>	<u>136,921</u>	<u>231,594</u>	<u>218,917</u>	<u>781,388</u>
Net Book Amount						
At 30th April 2009	<u>86,593</u>	<u>35,062</u>	<u>34,128</u>	<u>27,734</u>	<u>55,993</u>	<u>239,510</u>
At 30th April 2008	<u>122,383</u>	<u>47,479</u>	<u>40,801</u>	<u>24,442</u>	<u>47,319</u>	<u>282,424</u>

At 30 April 2009 The Association had fixed assets with a total net book value of £23,745 (2008: £33,919).

9. Fixed asset investment

The Association

The Association owns 100% of the issued share capital of ACT (Administration) Limited which is registered in England and Wales. The total investment brought forward of £1,500,000 had been written down to nil.

During the year ACT (Administration) Limited issued share capital with a gross value of £2,200,000 (nominal value £220,000, premium £1,980,000). This increased the Association's total investment at cost to £3,700,000.

As ACT (Administration) Limited is not expected to generate a positive cash flow in the foreseeable future, the investment was again written down to nil, with an impairment loss of £2,200,000 being recognised in the Association's results for the year.

The net liabilities of ACT (Administration) Limited was reduced from £1,797,406 to £89,836 during the year, as a result of the share issue of £2,200,000 and losses for the year of £492,430. The Association has historically made a provision against its intra-group balance due from ACT (Administration) Limited equal to ACT (Administration) Limited's closing net deficit.

**THE ASSOCIATION OF CORPORATE TREASURERS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30TH APRIL 2009**

This provision has been reduced through the Association's profit and loss account by £89,836 to reflect the lower net deficit of ACT (Administration) Limited.

The net effect of these movements on the Association's results for the year is a loss of £492,430 being equal to ACT (Administration) Limited's loss for the year.

	£
At cost	
At 1st May 2008	1,500,000
At 30th April 2009	<u>3,700,000</u>
Net written down value	
At 1st May 2008 and 30th April 2009	<u>Nil</u>

10. Debtors

	2009		2008	
	Group £	Ass'n £	Group £	Ass'n £
Trade debtors	271,292	-	367,038	-
Amount owed by subsidiary	-	1,926,620	-	2,126,700
Other debtors	17,734	68	8,460	68
Prepayments and accrued income	<u>204,733</u>	<u>17,000</u>	<u>318,936</u>	<u>7,482</u>
	<u>493,759</u>	<u>1,943,688</u>	<u>694,434</u>	<u>2,134,250</u>

All amounts fall due within one year.

During the year surplus funds arising in the Association have been loaned interest-free to its subsidiary, ACT (Administration) Limited.

A provision of £89,836 (2008: £1,797,406) for the non-recoverability of the ACT (Administration) Limited debtor balance has been made.

**THE ASSOCIATION OF CORPORATE TREASURERS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30TH APRIL 2009**

11. Current asset investments

Investments represent short-term deposits. The Association's treasury policy is reviewed and approved by the directors annually. Approved instruments are limited to treasury deposits and money market funds. Investments in treasury deposits may only be made with institutions carrying a minimum rating for short term funds of A-1+ or a minimum long term rating of AA-, and deposits are limited to £0.5m with any one institution and a maximum of 12 months maturity. Investments in money market funds are limited to £1m with any one fund, and may only be made with sterling funds agreeing to abide by the IMMFA Code. They must be rated AAAM from Standard & Poor's, or AAA / MR1+ from Moody's, or AAA / V1+ from Fitch. At the year end, funds of £3.0m were invested with six institutions, with the longest dated deposit maturing on 18 June 2009.

12. Creditors: amounts falling due within one year

	2009		2008	
	Group £	Ass'n £	Group £	Ass'n £
Trade creditors	303,405	3,247	377,624	8,086
Other creditors	45,698	176	63,907	-
Taxation and social security	89,538	-	123,027	-
Accruals and deferred income	1,658,802	20,423	1,898,252	93,517
	<u>2,097,443</u>	<u>23,846</u>	<u>2,462,810</u>	<u>101,603</u>

13. Reserves

Group and Association

	Total reserves £	Retained surplus £
At 1st May 2008	2,114,285	2,114,285
Deduct: Retained deficit for the year	<u>(157,776)</u>	<u>(157,776)</u>
At 30th April 2009	<u>1,956,509</u>	<u>1,956,509</u>

**THE ASSOCIATION OF CORPORATE TREASURERS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30TH APRIL 2009**

14. Cash Flow Statement

	2009	2008
	£	£
Reconciliation of operating deficit to net cash outflow from operating activities		
Operating (deficit) / surplus	(292,295)	332,788
Taxation	-	(26,076)
Depreciation	160,432	100,174
Amortisation of development costs	158,576	194,133
Contribution from ACT Educational Trust	-	30,000
Decrease in debtors	200,675	197,967
(Decrease) / increase in creditors	<u>(365,367)</u>	<u>168,133</u>
Net cash inflow / (outflow) from operating activities	<u>(137,979)</u>	<u>997,119</u>

Reconciliation of net cash flow to movement in net funds

	2009	2008
	£	£
(Decrease) / increase in cash in the period	(1,369)	31,936
Cash (received) / used from an (decrease) / increase in liquid resources	<u>(238,778)</u>	<u>943,754</u>
Changes in net funds	(240,147)	975,690
Net funds at 1st May	<u>3,340,949</u>	<u>2,365,259</u>
Net funds at 30th April	<u>3,100,802</u>	<u>3,340,949</u>

Analysis of changes in net funds

	At 1st May 2008 £	Cash flows £	Non-cash Items £	At 30th April 2009 £
Cash at bank and in hand	38,489	(1,369)	-	37,120
Current asset investments	<u>3,302,460</u>	<u>(238,778)</u>	-	<u>3,063,682</u>
Total	<u>3,340,949</u>	<u>(240,147)</u>	-	<u>3,100,802</u>

**THE ASSOCIATION OF CORPORATE TREASURERS
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30TH APRIL 2009**

15. Contingent liabilities

There were no contingent liabilities for the Group or the Association at 30th April 2008 or 30th April 2009.

16. Capital commitments

There were capital commitments totalling £66,750 for the Group (Association: £Nil) at 30th April 2009 (2008: £71,000). £66,000 of this relates to the office reconfiguration of 51 Moorgate (2008: nil), and £750 of this relates to the Certificate in Risk Management (2008: £36,000).

17. Operating lease commitments

Operating lease payments amounting to £146,705 (2008: £146,705) are due within one year. The leases, which give rise to the annual commitments to make payments included in this sum, expire as follows:

The group

	Land & Buildings		Other		Total	
	2009	2008	2009	2008	2009	2008
	£	£	£	£	£	£
Between two and five years	142,063	142,063	4,642	4,642	146,705	146,705
	<u>142,063</u>	<u>142,063</u>	<u>4,642</u>	<u>4,642</u>	<u>146,705</u>	<u>146,705</u>

The Association had no operating lease commitments at 30th April 2009 or 30th April 2008.

18. Transactions with directors and other related parties

During the year, no fees were paid to directors or any other related party (2008: Nil).

19. Controlling related parties

The directors consider themselves to be the ultimate controlling related party of the Association by virtue of their membership of the Association. The largest and smallest group of undertakings for which group accounts have been drawn up is that headed by The Association of Corporate Treasurers.