



TREASURY  
EXCELLENCE  
AS STANDARD

### ACT's Safeguarding Complaint Form

<b>Full name:</b>	<b>UCN:</b>		
<b>Email:</b>	<b>Gender: Male</b> <input type="checkbox"/>	<b>Female</b> <input type="checkbox"/>	
<b>Date of Birth:</b>	<b>Date:</b>		
<b>Are you the complainant? If not, how are you related?</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input type="checkbox"/>	
<b>Is the individual aware you are making this complaint?</b>	<b>YES</b> <input type="checkbox"/>	<b>NO</b> <input type="checkbox"/>	
<b>If you ticked "No" please state reason:</b>			
<b>Concern/incident/disclosure details: State what is said, or what you observed that caused suspicion. Include date, and time of event. Where reporting what someone has said to you, try to use as close to their exact words as you can.</b>			
<b>Please state the outcome you are seeking from your complaint.</b>			
<b>Signature:</b>			
<b>Completed by: (full name)</b>		<b>Date:</b>	

Please save your completed form and email it to [safeguarding@treasurers.org](mailto:safeguarding@treasurers.org)

**The Association of Corporate Treasurers**

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[www.treasurers.org](http://www.treasurers.org)