CertITM: Multiple Choice Answer Sheet Instructions

- This form will be read by a machine
- Please use the HB pencil provided in the exam
- There are 100 questions in the exam but space for 120 answers. Please ignore the final 20 boxes.

Complete the following:

- Name (the examiner will not see your name)
- Subject: ITM
- Subject Code: 000
- Candidate Number
  - o Your candidate number has 6 digits starting with 0
  - o Please mark 2 addition zeros in the first 2 boxes
  - o And then complete your own number
  - o **For example** if your number is 009714 please enter 00 009714 **Or** if your number is 010123 please enter 00 010123

How do I answer a question?

- Mark like this [D] (a single vertical line across the correct answer, as shown in the example answer sheet)
- Please **DO NOT** mark correct answers with ticks, crosses or circles

If I make a mistake?

- If you make a mistake please rub out your answer and choose again