



**LEADING TREASURY
PROFESSIONALS**

ACT PRESS POLICY

The ACT welcomes media coverage of its events and conferences. We value our press relations and recognise that coverage can help facilitate broader understanding of treasury issues, raising the profile of the profession, our members, partners and stakeholders. To ensure there is open discussion and debate and sharing of key information and best practice amongst participants and practitioners, we do request the following about media and reporting at our events:

- press passes are for journalists, reporters and editorial staff only and available on the understanding that the event and the ACT will be attributed as the source of the reporting and/or content
- all members of the press must request a press pass directly from us in advance via events@treasurers.org providing your name, title and publication
- ACT reserves the right to grant or deny requests for press passes and to determine the specific terms under which reporting is permitted
- press must wear conference name badges for the duration of the event
- press must read and follow the joining instructions / press information prior to attending
- press, along with audience members, must identify themselves and the name of their publication / organisation when asking questions
- during plenary sessions, speakers may be identified and quoted. However, reporters must obtain permission to directly quote any audience members who ask questions or comment during these sessions
- for track sessions, workshops or break-out sessions, journalists should operate under the Chatham House rule which states that participants are free to use the information received but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed. Speakers may be quoted only if their permission is sought and granted for a specific quotation to be used after the session
- some sessions may be closed to members of the press and will be publicised as such
- members of the press must identify themselves as press when speaking with all attendees during informal conversations at events and seek agreement whether the conversation / content can be used
- Any interviews should be arranged, conducted and agreed separately with the participant(s)
- permission to photograph or film onsite at ACT events must be authorised prior to the event
- ACT reserves the absolute right to grant or deny permission to film and to determine the terms under which filming will be permitted.