

Name: UCN:

Job title and company:

ACT CPD record cover sheet

You can send your CPD record in any format, with this cover sheet attached.

12 month period covered by this CPD record: 1 May 2022 to 30 April 2023.	
A. Please list the key responsibilities for your work role (normally between 4 and 6 responsibilities) that your CPD activities support. Please note if you are unemployed or on a career break you do not need to complete this section.	
1.	
2.	
3.	
4.	
5.	
6.	
B. Reviewing the CPD record that you have attached to this cover sheet, which 3 CPD activities do you think had the most positive impact on your work, for you, your employer or clients and why?	
1.	
2.	
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3.	
	I confirm that this is a true reflection of my development needs over the last 12 months.
	Signed: Date: