



**LEADING TREASURY
PROFESSIONALS**

MCT direct entry application

Guidance notes

Successful applicants will be senior finance professionals who hold a combination of high-level professional qualifications and experience in a senior treasury or finance position. This will include a significant track record in decision-making and demonstrable skills in relevant areas such as corporate finance and/or risk management. We encourage applications from senior professionals who can demonstrate that their existing qualifications and experience are equivalent to the AMCT Diploma in Treasury, and who are keen to benefit from the depth and coverage of the MCT Advanced Diploma qualification.

Please provide further information as detailed in the information to be submitted section below. In addition to fulfilling these requirements, an employer reference and/or a telephone interview may be sought prior to accepting an individual on the MCT programme. Please note that an accounting qualification or an MBA do not necessarily qualify an individual for MCT enrolment.

Information to be submitted

Section 1: Contact details

Provide details of name, home and work address, email and telephone numbers.

Section 2: Reasons for seeking MCT experience entry

Outline your reasons for seeking MCT direct and whether you are applying via the experience route for senior finance professionals or through the ACT's partnership with Sheffield Hallam University.

Section 3: Qualifications

Detail your qualifications and append copies of certificates and the syllabus for each qualification.

Section 4: Current employment

Outline your current role and your specific responsibilities and describe any particular achievements. Include the web address of your organisation with a link to the latest Annual Report if possible.

Section 5: Employment history

Outline your previous roles, including dates and companies, and your specific responsibilities. Please describe any particular achievements.

Section 6: Other information to support your application

Provide any further information to support your application, attaching evidence or supplementary material if necessary. Please include an up-to-date CV as part of this documentation.



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Decision process

Please allow 3 weeks from the date of receipt of your application for notification of the ACT's decision which will be given in writing.

In that time we will:

- Acknowledge receipt of your application
- Analyse the information provided
- Refer the application to the MCT decision panel

We may also:

- Take employee references as necessary
- Invite the applicant to a telephone interview

Please note, all decisions for direct entry onto MCT are final and are awarded at the ACT's sole discretion.

Enrolment details

Please send your application, using the section headings specified above, to Nisha Sampat (MCT Programme Manager) at nsampat@treasurers.org. You can also contact Nisha by telephone on 020 7847 2572.

We will acknowledge receipt of your application by email.